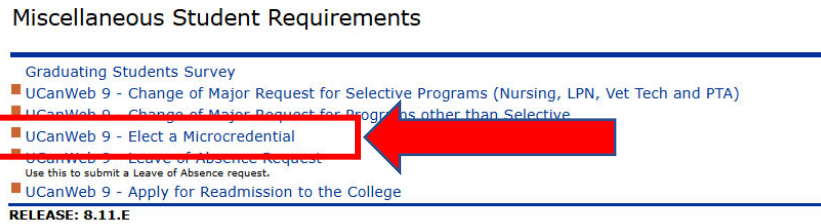





How to declare a microcredential

For current students (anyone with an active [SUNY Canton email address/NETID](#)):

- 1) From the [UCanWeb login page](#), Enter Secure Area and login as you would to your email.
- 2) Once logged in, you will land on the Main Menu. Choose Miscellaneous Student Requirements.
- 3) Note that this page is where you can come to submit requests to change your major, add a minor OR add a microcredential:



- 4) Choose Elect a Microcredential. That will bring you to the entry form to add your microcredential. You cannot add the same one more than once. Once you make a selection, a Submit button will appear.



Microcredential Declaration Form

This form is intended for SUNY Canton students, matriculated or non-matriculated, who wish to add a Microcredential. Microcredentials can be completed and awarded separately from your Associate's or Bachelor's degree. Our [Microcredentials page](#) has detailed information on what is involved in completing each one and whether funding is available.

To change your major, see the [Change of Major Request](#).

The overall GPA for all courses completed in the microcredential must be a 2.0 or greater. No courses older than 5 years may be applied to a current microcredential and at least 50% must be earned at SUNY Canton. These awards will not be retroactively awarded.

NOTE: If you are declaring multiple microcredentials you can complete this form multiple times. There is no approval process, submitting this form will add you to the selected microcredential.

Name:
Student ID:
Canton Email: _____@canton.edu

Your Active and Current Curricula

Semester	Program	Priority	Field of Study (FOS)	Attached to Major	FOS Type	FOS Priority
Fall 2024	1911-Law Enforcement Leadership	1	911-Law Enforcement Leadership		MAJOR	1
Spring 2025	20183-Drone Surveillance MICR	2	M183-Drone Surveillance		MAJOR	1

Choose Desired Microcredential:

Send me a confirmation for this submittal.

- 5) There is no approval needed to add a microcredential. Submission of this form will add it to your curriculum. You will see the MC listed on your DegreeWorks audit in 24 hours.