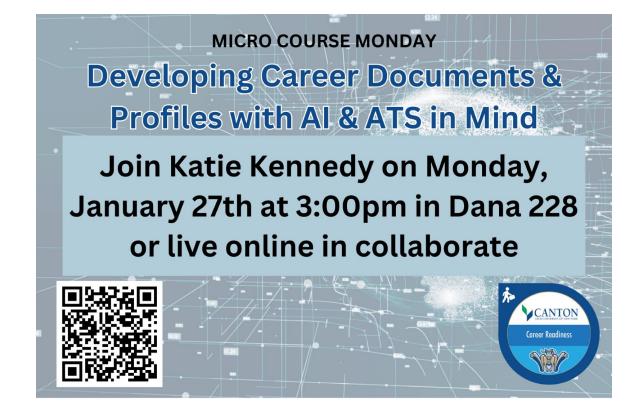
Micro Course	Developing Career Documents & Profiles with AI and ATS in Mind
Date	Monday, January 27th
Time	3:00-4:00pm
In-Person Location	Dana Hall 228 – <u>campus map</u> – parking in lot 5
Online Link	Live online in Collaborate
Presenter	Katie Kennedy

Micro Course Monday – Developing Career Documents & Profiles with AI & ATS in Mind



When you apply for jobs online, it is not typically a human that reviews your resume first. Specifically, Applicant Tracking Systems (ATS) are computers that scan your resume to understand your work history and relevance to the job description. Career Services recently acquired a new tool called Job Scan, which reviews career documents for compatibility with ATS systems. Join us in this session for an introduction to Job Scan and how it can help you tailor your resumes, cover letters, and LinkedIn profiles for specific job opportunities.

Still interested in the topic?

If you want to develop a better understanding of AI, its practical uses, and ethical considerations, enroll in either the <u>Artificial Intelligence</u> or <u>AI & Communication</u> microcredentials. The microcredentials each include 6 credits. Learn about AI Fundamentals and Advanced AI & ChatGPT or Professional Writing & Communication and Artificial Intelligence & Communication.