

SPRING 2025

Transfer Students—See Reverse for Tips!

Where do I start?

Use this checklist to plan what you need to do to apply for and receive financial aid.

- First, apply for a Federal Student Aid (FSA) ID online at studentaid.gov.

Remember: Your parent will also need to apply for their own FSA ID. Keep in mind you can't use the same email or mobile number as your parent to create your FSA IDs.

The Application Process—October/November 2024

- Gather all 2022 income documentation (tax returns and W-2 income statements). You will be presented with an option to transfer your tax information directly from the IRS website when completing the FAFSA online.
- Complete the 2024-2025 FAFSA application at studentaid.gov
Note: Be sure to complete the correct year as the application for next year is already available.
- NYS RESIDENTS ONLY:
Complete the NYS TAP application online at hesc.ny.gov. You can link directly to this website from the confirmation page after completing the FAFSA application online.
- PART-TIME NYS RESIDENTS ONLY:
Apply for APTS (Aid for Part Time Study), get the application and more information on part-time aid at <https://www.hesc.ny.gov/find-aid/nys-grants-scholarships/part-time-tuition-assistance-program-tap/>.
- Apply for scholarships using the SUNY Canton online scholarship form.
- Look for private sources of aid including scholarships. Check with your School Counselor, school, libraries, local businesses, local organizations, and parent employers/unions. Check online at free sources and keep in mind that fee-based searches may be scams.

The Follow-up Process—December 2024

- Watch your mail, email, and monitor your account online through your UCanWeb account. Contact us with any questions you have.
- NYS RESIDENTS ONLY:
Complete the NYS Excelsior Scholarship application online at hesc.ny.gov. This scholarship may cover the full cost of your tuition. The Spring 2025 application will likely open in December 2024 & will have a strict deadline.
- Submit any requested documentation timely to prevent delays.
- Accept or decline your financial aid award offers online through your UCanWeb account. Awards that are not accepted in 30 days may be cancelled and re-awarded to other students.
- Make your deposit for the Spring 2025 semester. Notify any colleges you decide not to attend to prevent financial aid payment and refund delays.
- Complete any additional requests for information as soon as you receive them.
TIP: Don't forget to get your final transcripts into the Admissions Office!
- Notify us of any outside scholarship, grant, or other types of aid you expect to receive.
- Complete the online billing process through UCanWeb each semester by the due date, including the parking, health insurance waiver, and any payment or payment plan. The spring bill due date is **January 3, 2025**.

The Registration and Billing Process—January 2025

All dates are RECOMMENDED, you can still apply even if you miss these deadlines.

Transfer Tips!

Transfer students who are already enrolled for the fall semester elsewhere will likely already have the 2024-2025 FAFSA, NYS and Excelsior applications on file. If this is the case, then you just need to add the SUNY Canton college code to your already existing applications.

Update College Codes

How to add or change a college code on already existing applications:

Federal Application (FAFSA)

- 1) Login to your 2024-2025 FAFSA at studentaid.gov
- 2) In the college section add 002855 as the SUNY Canton College code.
Remember to sign & submit the FAFSA change correction or it will not be processed.

New York State Application (TAP, Scholarship & Excelsior)

- 1) Login to your New York State applications at hesc.ny.gov .
- 2) Go under each type of application you have and change the college code to SUNY Canton's.
 - 3010 is the college code to use for Certificate & Associate Degree programs.
 - 6010 is the college code to use for Bachelor Degree programs.
- 3) If you had missed an application deadline, then you can also complete the additional applications if they are open on the NYS HESC website.

Don't Forget

* Final Transcripts	Request all official copies to be sent directly to the SUNY Canton Admissions Office.
* Direct Loan Documents	If you are a current student direct loan borrower, then you should not have to re-do these documents as they are not school specific.
* Parent Loan Documents	You must re-apply for any parent loans as they are school specific.
* Private Loan Documents	You must re-apply for any private alternative loans as they are school specific.
* Special Consideration & Overrides	These approvals do not transfer from one school to another so you may wish to request a copy of your documentation on file with your current school and submit it to SUNY Canton for consideration.

Need Assistance?

Call us at (315) 386-7616 or email finaid@canton.edu with any questions!